

**Information Sharing Agreement between Derbyshire County Council and Derbyshire Schools
(including Academies and Multi Academy Trusts)**

Information Sharing Schedule 5

Contact Information for Vulnerable Children Eligible for Holiday Activities and Food (HAF) Programme

Partners involved in Information Sharing Activity	Derbyshire County Council Derbyshire Schools (including Academies and Multi-Academy Trusts)
Reason of information to be shared	To ensure eligible vulnerable children can access Holiday Activities and Food Programme resources through communications sent to their parents/carers
Lawful basis and Statute of information to be shared	The lawful basis for sharing information between the Parties has been identified as: Public Task Article 6(1)(e) of the UK GDPR - Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller. Legislation - Childrens Act 2004. Privacy Notices All parties will ensure their privacy notices are updated to reflect terms of this agreement.
Information to be Shared	Name of child, email address or mobile phone number of the parent/carer of the eligible vulnerable child
How will Data Subjects be made aware of data sharing process and their rights	Privacy notices of partner organisations
Format of Information to be shared	Secure email or secure webforms
Data Minimisation Control	Only personal data used is set out in the Information to be Shared section above. This is the minimum data needed to initiate contact with the parent/carer of the eligible child
Data Quality Controls	Partner organisations will comply with terms of current Information Sharing Agreement between Derbyshire County Council and Derbyshire Schools (including Academies and Multi Academy Trusts)

Security Controls on Information Sharing	Information will be shared in accordance with terms of current Information Sharing Agreement between Derbyshire County Council and Derbyshire Schools (including Academies and Multi Academy Trusts)
Retention and disposal Controls	Partner organisations will comply with terms of current Information Sharing Agreement between Derbyshire County Council and Derbyshire schools (including Academies and Multi Academy Trusts)
Timing and Frequency of Data Sharing	As required, depending on programme requirements
Contact Details of Partners	Rachel Kennedy, Programme Manager, Children's Services Contact email address haf.enquiries@derbyshire.gov.uk