

**Information Sharing Agreement between Derbyshire County Council and Derbyshire Schools
(Including Academies and Multi Academy Trusts)**

Information Sharing Schedule 8

Inclusion Fund application - Granicus Web Form

Partners involved in information sharing activity	Derbyshire County Council Derbyshire Schools (Including Academies and Multi Academy Trusts)
Reason of information to be shared	Schools complete an online web form to apply for funding through the Inclusion Panel. Schools will be able to fill in key details about the child to send to the inclusion panel who will then process the form through Granicus.
Legal basis and Statute of information to be shared	Public Task Art 6(1)e - Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller Art 9(2)g (sch.10) - Processing is necessary for reasons of substantial public interest (Special Category Data) Children and Families Act 2014 - local authority is responsible for a child or young person if they have been identified by the authority or brought to their attention as someone who has or may have special educational needs

Information to be shared	Pupil Name Pupil NC Yr Pupil UPN Pupil DOB Pupil Gender Parent/Carer Address (SubParentAddress) Name of parent/carers School Name Name of person completing form Role of person completing form School Contact number School Email Address Confirm School Email Address Attendance % Child in Care SEN support Broad Area of Need Specific Vulnerability to Inclusion Are you receiving any other additional funding to support this child in school? If yes, name of funding If yes, amount of funding Part time timetable? If yes, how many hours per week in school? If yes, please upload re-integration plan Managed move referral? If yes, from which school? Fair Access referral If yes, name last school Number of Suspensions Number of days lost for suspensions Risk of Permanent Exclusion? Are there any other agencies involved? If yes, Service (subOtherAgencies) If yes, date of last involvement or report (subOtherAgencies) Describe the child/young person's strengths and/or preferred activities Describe the current situation regarding the child/young person's barriers to learning/inclusion Describe how inclusion panel funding will improve and positively impact outcomes for this child/young person Name of Assessment/Measure (subAssessmentInformation) Current score/data (subAssessmentInformation) Details of how the first £6,000 (element 2) has been allocated to meeting needs. Details to outline how you intend to use Inclusion Panel funding (element 3) to further support the inclusion of the child/young person above the notional SEND funding. Total amount additional funding applying for.
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How will data subjects be made aware of data sharing process and their rights	Privacy Notices of partner organisations
Format of information to be shared	Granicus web form
Data minimisation control	Information to be shared and reviewed on annual basis by CS Digital & Data Service
Data quality controls	Partner organisations will comply with terms of current Information Sharing Agreement between Derbyshire County Council and Derbyshire Schools (Including Academies and Multi Academy Trusts)
Security controls on information sharing	Information will be shared via Granicus and in accordance with terms of current Information Sharing Agreement between Derbyshire County Council and Derbyshire Schools (Including Academies and Multi Academy Trusts) Information will be shared via Granicus using a secure online web form.
Retention and disposal controls	Partner organisations will comply with terms of current Information Sharing Agreement between Derbyshire County Council and Derbyshire Schools (Including Academies and Multi Academy Trusts)
Timing and frequency of data sharing	Data collected when need is identified for child
Contact details of partner	Contact email address for CS Digital & Data Service: cs.informationenquiries@derbyshire.gov.uk